

Learning and Engagement Coordinator

Position, Location and Terms

<i>Location</i>	117 Beach Street, Fremantle, WA
<i>Terms</i>	Fixed term three year part-time contract 2020 (30 hours per week), 2021 - 2022 (22.5 hours per week with the potential to increase to 30 hours pending funding)
<i>Package</i>	\$70,859.36 - \$84,039.28 (pro rata) depending on qualifications and experience Plus 9.5% Superannuation and 17.5% Leave Loading
<i>Responsible to</i>	Executive Director
<i>Responsible for</i>	Interns/volunteers
<i>Start Date</i>	As soon as practically possible

About Us

ART ON THE MOVE is Western Australia's only organisation dedicated to touring contemporary visual art exhibitions across the regions, interstate and beyond. We challenge and encourage the interaction of contemporary artists, audiences, educators and communities within a dynamic, creative touring and learning program. Producing creative pathways for visitors and residents to explore their sense of place through art.

Purpose of Role

Working with the ART ON THE MOVE team, stakeholders and investors to develop, implement and evaluate an integrated, learning, and community engagement programs that inform and speak to AOTM's touring exhibitions. The programs will create inspiring pathways for participation and learning that connects new and potential audiences in appropriate, meaningful, fun and creative ways. Encouraging people to look at their world in new ways through art.

Internal Relationships

- Executive Director
- All ART ON THE MOVE team
- Transportation staff
- Casual staff
- Interns
- Volunteers
- Board Members

External Relationships

- Artists/Curators/Creative teams
- ART ON THE MOVE members
- Art Gallery of WA through RETB
- NETS network
- Regional, state and interstate venues
- Arts and Culture organisations
- Local, state and national government bodies
- Community groups
- Audiences

Key Accountabilities

- Working collaboratively with the ART ON THE MOVE team to develop a range of learning and engagement resources for a variety of learning styles and on-line platforms to inspire and engage a range of audiences that link and speak to the themes and creative practices represented through each ART ON THE MOVE exhibition;
- Develop innovative and creative public programs and workshops around particular exhibitions or in response to particular themes relevant to touring exhibitions and or exhibition series that engage current and attract new audiences;
- Liaise with gallery venues to support their audience development aspirations in accordance with AOTM policies, procedures and objectives;
- Explore, develop and deliver learning, professional development and engagement programs using appropriate methods of delivery (i.e. direct, partnership, collaborations);
- Manage intern and volunteers to deliver formal and informal learning activities in order to build organisational and sectorial capacity;
- Develop, implement and monitor evaluation of all programs with appropriate measurable data to ensure programs are meeting business, customer and investors targets and aspirations;

- Utilise evaluation data to set targets and inform future learning and professional development programs;
- Collaborate with ART ON THE MOVE staff to develop an effective communication and PR plan for all learning and engagement activity;
- Ability to manage and evaluate projects including working with conflicting priorities, timeous and able to work under pressure;

To manage, monitor and acquit budgets in accordance with project plans, policies and procedures and seek appropriate funds to deliver projects and programs; and

- Represent ART ON THE MOVE on external educational/community engagement bodies in order to build on existing relationships to establish a network of useful and productive partnerships promoting ART ON THE MOVE as a valuable source for learning and engagement.

Additional Responsibilities

- To undertake appropriate administrative tasks;
- To attend relevant meetings;
- To undertake any necessary training and/or development;
- To maintain safe workplace practice and procedures in accordance with the requirements of Health and Safety legislation;
- The post holder will be expected to do some evening and weekend work; and
- Any other duties, which may arise commensurate with the grade of the post as directed by the Executive Director.

Key Job Competencies

- Knowledge of current trends in, the ability to apply innovative approaches to, and an understanding of the role of audience research and community engagement in, gallery and/or cultural development
- Understanding of learning and engagement principles and practices;
- Demonstrated understanding and experience of broad based arts management;
- Demonstrated understanding and experience of the technical and production requirements associated with multi-artform projects and programs;
- Experience of working within an arts funding environment;
- Demonstrated experience in cultural stakeholder management and communication;
- Experience of working within a regional setting (desirable); and
- Self-motivated, can-do attitude with a results-driven approach.

General Competencies

- High level interpersonal, oral and written skills;
- High level organisational and project management skills to achieve goals within agreed timelines;
- Sound knowledge of negotiation skills;
- Sound budget management skills;
- Sound computer skills to support the position;
- Well-developed problem solving skills;
- Ability to participate and contribute in a team environment but also work independently; and
- An ability to understand and commit to ART ON THE MOVE policies and procedures.

Person Specifications

- BA in visual arts education and/or cultural development or equivalent;
- At least 3 years experience of working in arts education or arts and community setting;
- Working in visual art gallery setting (desirable);
- Experience working in non-profit cultural sector or similar;
- Understanding and experience of developing and producing learning materials;
- Demonstrated innovation and creativity in program delivery; and
- Networks within the WA education and arts sector (desirable).

Special Conditions

- Meet occupational safety and health, equal opportunity and other legislative requirements in accordance with the parameters of the position.
- A current National Police Certificate will be required prior to commencement of employment.
- A Working with Children Clearance (WWCC).

ART ON THE MOVE Culture

ART ON THE MOVE advocates for a healthy organisation culture that values its people, its purpose and its responsibility to our sector and profession. This is expressed through our values and in the way we do business.

We are committed to creating an equitable and diverse working environment and providing opportunities for Aboriginal and Torres Strait Islander people, people with disabilities, people from culturally diverse backgrounds and young people. ART ON THE MOVE values the importance of a work environment which is representative and reflective of the wider community and a variety of perspectives.

At Our Heart

Vision

ART ON THE MOVE is the leading art organisation in Western Australia for delivering high quality contemporary touring exhibitions that creates connectivity between visual arts, culture and liveable communities.

Purpose

Our purpose is to explore and activate the connections between art and place, and in so doing bring together and inspire diverse communities.

Values

Accessible, Inclusive, Empowerment, Equity.

To achieve our vision and purpose we encourage:

- **innovative** artistic practices to flourish as artists respond to environments and audiences through ART ON THE MOVE tours;
- artists and audiences to **evolve** and grow and discuss art in meaningful and creative ways;
- **adaptability** in our work practices in response to needs of artists, venues and audiences;
- **compassion** and understanding of the world by presenting and exploring universal themes that resonate at a local level.

Goals

ART ON THE MOVE will continue to strengthen, develop and enrich the cultural landscape of WA by touring high quality exhibitions to Western Australia and beyond. We do this by developing creative opportunities for WA artists to engage with new audiences. By so doing elevate and contribute to WA's position as a culturally rich destination of choice for residents, visitors and businesses by presenting the stories and voices of WA.

We will continue to work across four core areas that are all essential in the delivery and sustainability of high quality contemporary art exhibitions:

- Development, production and management of touring contemporary art exhibitions that encourage critical discourse and a new way of looking at the world;
- Create inspiring pathways for participation and learning that develop a deeper connection to art, targeting existing and new audiences using multiple learning and engagement tools;
- Capacity build the sector to activate potential, develop the required skill set, knowledge and opportunities to present complex and challenging touring exhibitions in a variety of settings.
- Connect with the sector through advocacy and networking programs that contribute to sector growth.

Regional Exhibition Touring Boost

Our commitment to collaboration is articulated through a new and exciting partnership with the Art Gallery of WA. The Regional Exhibition Touring Boost (RETB) is an \$8 million State Government election commitment to increase the number of touring visual arts exhibitions and provide the regions with increased access to the State's Art Collection. Freightling Ideas is a pilot project with a number of regional galleries.

Freightling Ideas is the pilot program for RETB. The touring model values the development of genuine relationships, meaningful encounters, community connections and the contribution of many diverse voices. As such, the exhibition forms only part of the story. Local collections and local communities are involved and engaged throughout the process. The project invites audiences to become content creators playing a significant role in broader public conversations about creativity and the arts. It questions what art is, who makes it, and who it's for?

History

Established in 1986 the organisation was incorporated as the National Exhibitions Touring Structure (NETS) for Western Australia and operates as ART ON THE MOVE. Part of a national network under the name National Exhibition Touring Structure (NETS) the organisation was established to create accessible pathways for exhibitions to tour into the regions.

ART ON THE MOVE has activated more than 380 exhibitions, representing 19,000 artists, reaching over 3 million visitors and engaged over 1,500 schools offering curriculum-based learning to 55,000 teachers and students.

Having worked with 400 venues across WA and interstate we have been a key provider of cultural tourism products. Facilitating regional diversity, broadened cultural offer, enhanced artists careers, encouraged positive engagement at a community level which has contributed to the health and well-being of WA.

Having developed a 30 year relationship with metro, regional and remote WA we are well positioned to understand regional needs, challenges and aspirations.



Staff

Executive Director	Kim Jameson
Finance & Administration Officer	Amy Stokes
Marketing & Communications Officer	Grace Traeger
Exhibitions Touring Coordinator	Olivia Nichols
Workshop Technician	Sean Byford
Learning & Engagement Coordinator	Vacant

Board

Chairperson	Pilar Kasat
Deputy Chairperson	Jim Cathcart
Treasurer	Karan Mahar
Secretary	Julian Bowron
Regional	Anton Blume
Regional	Indra Geidans
Regional	Eve York
Metropolitan - ART ON THE MOVE Patron	Nalda Searles
Cultural Advisor	Ron Bradfield



Department of
**Local Government, Sport
and Cultural Industries**



The State Government supports ART ON THE MOVE through the Department of Local Government, Sport and Cultural Industries. The Act-Belong-Commit Engagement Program is proudly sponsored by Healthway promoting the Act-Belong-Commit message and is presented by ART ON THE MOVE